**Abstract of the programme**

**38.03.02 Management (Bachelor degree)**

**Programme title:** 38.03.02

**Profile: “**Public and municipal administration”

**Summary of the programme:**

**-**objective of the programme: training bachelors in the field of management;

-training course duration: 4 years of full-time education, 5 years of correspondence education;

-qualification: bachelor;

-Basic Department: Economy and Management Department of OTI NRNU MEPhI.

**Characteristic of graduates’ professional activity field and objects:**

- the enterprises of any organizational and legal form (commercial, noncommercial, state, municipal) and bodies of the public and municipal administration in which graduates work as executors or heads of a lower level in various services of management personnel;

**-** structures in which graduates are the businessmen creating and developing own business.

Objects of professional activity are:

- management of various organizational and legal forms of the organizations;

- the public and municipal administration processes.

**Summary of the curriculum:**

-The main educational program consists of the main part and extended one, formed by participants of the educational relations. The main part of an educational program is obligatory and provides students’ competences formation established by the NRNU MEPhI educational standard. The programme includes: basic disciplines such as management, organizational behavior, the economic theory, mathematics, statistics, information technologies in management, the account and the analysis, management of human resources, corporate social responsibility and others, and also educational, production (predegree) practices and total state certification including state exam and submission of a final qualification work; practices and total state certification. The profound part of an educational program is directed on expansion of the competences established by the NRNU MEPhI educational standard and also on additional competences formation taking into account a training profile of an educational program and the requirements of the employer.

**The enterprises and organizations for practical training and employment of graduates:**

The educational program reflects the urgency of the bachelor degree programme according to the modern requirements imposed by employers to bachelors-managers taking into account the needs of FSUE Production Association “Mayak”, Chelyabinvestbank open joint stock company, Administration of the Ozyersk city district and also the current trends of management development in the various fields of activity.